



DIOCESE OF AUSTIN

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**RELIGIOUS**



## DIOCESE OF AUSTIN

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### **Policy on Employment of Religious in the Diocese of Austin** *Effective 2005*

In order to serve the needs of the people of God in the Diocese of Austin and to be responsible stewards of the gifts given to the diocese, the Diocese of Austin issues the following policy:

In addition to the requirements of the Essential Norms for Diocesan/Eparchial Policies Dealing with Allegations of Sexual Abuse of Minors by Priests or Deacons, religious seeking employment in the Diocese of Austin must complete the requirements of the following policies:

- I. A letter of good standing to the Bishop from the major superior proposing the name of religious seeking ministry in the diocese. This letter indicates that:
  - A. The religious has no prior issues in their history that would compromise working in a church-related ministry
  - B. The religious institute is financially responsible for the individual
  - C. The individual's agreement to serve in the diocese at least three (3) years
- II. Letter to the Bishop from the potential employer including:
  - A. A description of the specific ministry in which the religious would be involved
  - B. A copy of the individual's certificate of completion of the Ethics and Integrity in Ministry workshop and verification that the process of criminal background check is completed or will be completed prior to beginning ministry.



## DIocese OF AUstIN

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### **Policy on Employment of Foreign National Religious in the Diocese of Austin**

*Effective 2005*

In order to serve the needs of the people of God in the Diocese of Austin and to be responsible stewards of the gifts given to the diocese, the Diocese of Austin issues the following policy:

In addition to the requirements of the Essential Norms for Diocesan/Eparchial Policies Dealing with Allegations of Sexual Abuse of Minors by Priests or Deacons, Religious seeking employment in the Diocese of Austin must complete the requirements of the following policies:

- I. Letter of good standing to the Bishop from the major superior proposing the name of religious seeking ministry in the Diocese. This letter indicates that:
  - A. The religious has no prior issues in their history that would compromise working in a church-related ministry
  - B. The individual is legitimately in this country and has obtained or is in the process of obtaining a religious worker visa
  - C. The religious institute is financially responsible for the individual
  - D. The individual's agreement to serve in the diocese at least three (3) years
- II. Letter to the Bishop from the potential employer including:
  - A. The individual's religious worker visa number
  - B. A description of the specific ministry in which the religious would be involved
  - C. A copy of the individual's certificate of completion of the Ethics and Integrity in Ministry workshop and verification that the process of criminal background check is completed or will be completed prior to beginning ministry.